

Customer Service

House of Design

Red Bluff

Hours: To be determined
(Could be more during the holiday seasons)
Wage: \$11.50 per hour



House of Design is a beautiful home décor store located in the historical Kraft Library building in Red Bluff. They are looking for a skilled Customer Service Expert, with a talent for home decorating to join their team.

Ideal candidate must have the following:

- Must be proficient in QuickBooks Point of Sale program or have the aptitude for learning computer skills.
- Must be able to follow our mission to provide exceptional customer service and an enjoyable shopping experience for all customers.
- Must demonstrate genuine hospitality skills and a joy for working with people.
- Must meet employer's grooming standards; no visible tattoos or excessive body/facial piercings.
- Must dress appropriate for upscale retail environment and have mature judgment.
- Must be dependable and have initiative.
- Previous home décor experience a plus!
- Must be available to work flexible days and hours.
- Must be able to lift up to 40 lbs.

Duties and Responsibilities:

- Maintain check-out counters and restocking of supplies.
- Opens and closing of the store.
- Handles lay-a-way, gift certificates, request forms and special orders.
- Answers telephone calls to advise customers of product availability or to check stock and price of products.
- Assists customers in finding merchandise and helps with pricing, labeling, marking or stocking as time permits.
- Assists in keeping displays neat and stocked, setting up demonstrations, in-store promotions and special events.
- Helps with year-end inventory and all other duties as assigned.

Deadline to Apply: Open Until Filled

Directions to Apply: Submit a completed standard application, resume and a Job Application Questionnaire directly to the employer at 909 Jefferson Street, Red Bluff.