

Opportunity – Maintenance Manager

Days/Hours: Monday – Thursday / 8:30am – 5:00pm & Friday 9:00am – 5:30pm

Wage Range: \$18.00 - \$20.00 per hour, DOE

Responsibilities

Manages the associates responsible for the general operating maintenance and repair of the buildings and grounds to maintain proper care of the assigned community(s) in accordance with current federal, state, and local standards/regulations and company policies.

1. Supervises the community maintenance, housekeeping and laundry (if applicable) staff, to include hiring, training, evaluating performance, resolving disciplinary issues and firing.
2. Upkeep of the interior and exterior of the community.
3. Oversees scheduled maintenance on: H.V.A.C., fire and sprinkler equipment, generator, landscape, kitchen equipment, and emergency pull cord equipment.
4. Coordinates maintenance requests by residents for items needing repair in their rooms, including repairing plumbing, electrical, heating and replacing light bulbs.
5. Oversees repairs and maintenance of buildings including vacated rooms in a timely manner. This includes painting walls and cleaning carpets.
6. Ensures walls, floor coverings, doors, and woodwork in the common areas of the community are properly maintained.
7. Assesses all plumbing and electrical problems within the community and determines the best course of action to correct the problem. Works within the legal scope of local and state codes.
8. Responds appropriately to resident or community emergencies by assisting as needed.

Education and Experience - High school diploma or General Education Diploma (GED); and two to three years related experience and/or training; or equivalent combination of education and experience.

Certifications, Licenses, and Other Special Requirements - Valid State Driver's License required.

Management/Decision Making - Applies existing guidelines and procedures to make varied decisions within a department. Uses sound judgment and experience to solve moderately complex problems based on precedent, example, reasonableness or a combination of these.

Knowledge and Skills - Possesses extensive knowledge of a distinct skill or function and a thorough understanding of the organization and work environment. Has working knowledge of a functional discipline. Ability to multi-task and prioritize work.

Physical Demands and Working Conditions

- Standing, walking, and sitting
- Requires interaction with co-workers, residents or vendors
- Occasional weekend, evening or night work if needed to ensure shift coverage.
- Use hands and fingers to handle or feel
- On-Call on an as needed basis
- Reach with hands and arms
- Climb or balance
- Stoop, kneel, crouch, or crawl
- Talk or hear
- Ability to lift: Up to 50 pounds
- Possible exposure to various drugs, chemical, infectious, or biological hazards
- Subject to injury from falls, burns, odors, or cuts from equipment
- Requires Travel: Occasionally
- Vision

Brookdale is an equal opportunity employer and a drug-free workplace. Must pass Pre-Employment DOJ Background check.

To Apply: Please come to 705 Luther Rd. Red Bluff, CA. ready to fill out an application.