

# **Floor/Janitorial (2 FT & 3 PT positions available)**

## **Top Notch Commercial Cleaning & Landscape**

### **Main office in Chico - Worksites in Red Bluff & Corning**



**Commercial Cleaner** for housekeeping in Tehama County  
(hour and days will vary)

**Wage:** \$12/hr. to \$14 per hour

**Days/Hours:** Full-time and Part-time positions available

Candidates will be responsible for performing commercial cleaning of the healthcare facility and creating customer retention by consistently providing quality service.

#### **Job Duties:**

- Utilize the cleaning checklist to perform all tasks to the standards established by Top Notch Cleaning tasks include:
  - Dust furniture, equipment, partitions, walls, etc.
  - Clean and disinfect sinks, countertops, floors, toilets, mirrors, tables, chairs, refrigerators, microwaves, etc. in restrooms, breakrooms, and/or kitchens
  - Replenish supplies in restrooms, breakrooms, and kitchen
  - Sweep, mop, vacuum, and/or hand scrub floors using brooms, mops and vacuum cleaners
  - Empty trash cans and recyclables into disposal areas
  - Wipe down walls and woodwork, doors, wall hangings, baseboards, etc.
- Identify potential safety or maintenance issues and communicate them to Manager in a timely manner
- Comply with all safety policies and procedures relating to performance of tasks, use of products or supplies and incident reporting.

#### **Qualified candidates:**

- Must have excellent verbal and written communication skills
- Must be detail oriented – pay attention to details at each customer’s location, with extra attention to special requests
- Must be friendly and professional – able to deal with customers when they are on-site while cleaning is being performed
- Must be a self-starter – able to identify work that needs to be done and do it without being instructed to do so and work independently

#### **Additional Information:**

**Deadline to Apply: ASAP – Open until filled**

#### **To Apply:**

Submit a completed standard application and job questionnaire to a JTC Staff person.

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