



Position: **Associate Director**
Reports to: CEO
Type: Full time (40 hours per week) Exempt Position
Benefits: Vacation, Sick leave (9 days), Paid Holidays
Medical (80%), Dental and Vision (50%), Life insurance (100%)
Retirement Plan (100% match up to 3% of salary)

Empower Tehama is a nonprofit organization in rural Northern California. **Our mission is to promote healthy relationships and social change in our communities.**

We offer a broad menu of services for individuals and families affected by domestic violence, dating violence, stalking, sexual assault, human trafficking, commercial sexual exploitation of children, child abuse or crime. We have a 24-hour hotline, a drop-in center, a counseling center, provide legal services, emergency housing, housing assistance and school-based services, including education and awareness.

We are looking for an experienced Associate Director to provide leadership, professional development and support for management and staff working in our crisis response, advocacy, legal, and housing programs. This position is part of the Executive Management Team.

The successful applicant will have at least five years' experience managing, developing and evaluating human service programs, preferably in the domestic violence and/or sexual assault fields. Must have experience developing, writing and submitting grant proposals; an understanding of budget development; and experience developing, implementing and reviewing policy and procedures. An understanding of social issues such as violence against women, oppression and discrimination against marginalized communities, in addition to experience in the field is desired.

Empower Tehama values true collaboration; the ability to effectively engage and work with community partners, staff and the community at large is critical. This position includes some public speaking. On-going professional development in the field is valued and supported based on funding availability and the needs of the business.

Ideally, this position will start by January 1, 2019.

If you are looking for a place to use your strengths and experience in a vital and growing organization to effect real change, this may be a good opportunity for you. To apply, send your resume to HR@empowertehama.org. For more information, contact jeanne@empowertehama.org.



Empower Tehama is a California At-Will Employer
Empower Tehama is an Equal Opportunity Employer