

## HOUSING CASE MANAGER / DV ADVOCATE

Work Schedule: **Weekdays, Full time**  
Salary Range: \$15 - \$18 per hour  
Benefits: Vacation (2 weeks), Sick leave (9 days), Holidays (11); Medical (80%), Dental (50%), Vision (50%), Life Insurance (100%). AFLAC available pretax. Retirement (100% match up to 3% of salary).

**About us:** Empower Tehama provides a broad range of services for individuals and family impacted by domestic violence or abuse. Confidential services include 24-hour hotline, crisis counseling, psycho-educational and support groups, assistance filing protective orders, court accompaniment, advocacy, counseling, therapy, and emergency shelter. Empower Tehama provides services for batterers and those at risk at becoming abusive.

If you want to work with professionals who care about their work, one another, and our community, Empower Tehama may be right for you. We value excellence, integrity, compassion, collaboration, and professional development. Empower Tehama embraces a strengths-based framework where your ideas and input are valued. You can make a difference in our community!

**Job Description:** The Housing Case Manager assumes primary responsibility for developing, managing, and ensuring compliance of Housing Case Plans for clients (and their children) of Empower Tehama's Housing Program. Assists clients with identifying and addressing barriers to success in obtaining and retaining permanent housing. Facilitates connections to community partners and resources and provides advocacy and practical assistance with locating and securing housing. Provides crisis intervention including counseling, advocacy, support, accompaniment and/or transportation for housing clients as needed; mentors and supports clients in developing everyday life skills; documentation of services provided to clients and other job related duties as assigned.

**Qualifications:** The ideal candidate will have case management experience working with high-risk populations, victim/survivors and/or housing case management. BA or AA degree in relative field may be considered in lieu of experience. Completion of a 40-hour domestic violence counselor training or 66 hour DV/SA training is required, but may be obtained post-hiring.

Personal attributes that are necessary for this position are: the ability to effectively engage with people of all ages, consistency and strong boundaries, non-judgmental and able to demonstrate initiative with strong critical thinking.

The ability to communicate clearly and concisely, exhibit professional office manners and basic computer skills are required. Good organizational skills, willingness to embrace technology and work independently as well as within a team are important in this position. Bilingual/bicultural (Spanish) a plus. Valid California Driver's License and proof of insurance required.

**To Apply:** Go to [www.empowertehama.org](http://www.empowertehama.org) to complete the application. Submit the application, your resume and cover letter to a JTC staff person and ask for an initial Prescreen Interview. Empower Tehama will contact you if selected to continue in the recruitment process. Open until filled.



Empower Tehama is a California At-Will Employer  
Empower Tehama is an Equal Opportunity Employer